

## **Best Practice No. 1**

### **Title: Student Outreach Committee During Covid Pandemic**

#### **Objectives**

- To reach out to students in poor network/ no network with study materials.
- To collect assignments/practicals from students during lockdown phase.
- To address any other issues' of students due to the covid-19 immobility.

#### **The Context**

Covid-19 restricted the movement of all alike. Every aspect of life came to a standstill. Keeping the precautions into consideration regarding the threat posed by pandemic, our college had to make sure that regular academics does not remain affected for long. In order to ensure that covid-19 restrictions does not impact the student's academic activities, the college came up with the idea of creation of outreach committee. The purpose of the committee was to reach out to student in far flung areas primarily with no mobile and internet connectivity and to perform the above stated objectives.

#### **The practice**

The college faculty members were grouped into different teams and allocated areas/ villages for outreach activities. To ensure hassle free movement of the teams, permission from district administration was also sought.

To cater the needs of those under privilege students(no network coverage zones), communication to concern local body representatives i.e., village sarpanch were made in advance about the date, time and place so that they can further inform the students through their channel about the exercise. On the very date, the designated teams reach their point of meeting and distributed study materials and collected assignments and tried to address the issues raised by students.

#### **Evidence of success**

The committee members made all possible effort to reach out to students. They ensured that all students are covered and given due attention. Students too expressed their appreciation and satisfaction in conduct of such an exercise which would otherwise had deprived the student from academic activities.

#### **Problems encountered and resources required**

Overall the exercise was a success, yet some problem encountered during the course are discussed below:

1. Few students are still left out due to non accessibility to red zone areas.
2. Faculties had to arrange transportation by themselves as college had only one car which was assigned for far flung routes.

#### **Notes (Any other Information)**

N/A

## **Best practice no. 2**

### **Title: Development and Upgradation of IT facilities for Online Classes**

#### **Objectives:**

1. To ensure smooth conduct of online classes during lockdown.
2. To make online classes more vibrant and two-way process.

#### **The Context**

Due to covid-19 restrictions, regular normal classes could not be materializes, hence just like any other institutions in the country, our college had to also change the mode of education. The college initiated steps to develop the campus and its activities technology-abled.

#### **The Practice**

In order to make the lecture delivery smooth, IT facilities like interactive boards and cameras were made available in different blocks of the college to conduct online classes. In order to improve connectivity, high speed bandwidth connections was subscribed for all the blocks. Time table committee of the college has also devised an online class time table to ensure smooth conduct of online classes. .

Many faculties utilized the college facility to reach out to students with online classes and the teachers are also provided Pen tablets. Whereas, others used their personal laptops and I-pads to deliver online lectures. Subscription to various online platforms for online classes and assessments were made to support online academics during lockdown. Also an online attendance mechanism was created so that the student mark their attendance regularly.

#### **Evidence of success**

The shift to online mode of education was a great success. Majority of student join the online classes with great zeal as this was something new and unheard of earlier. The academics during the lock down phase was successfully conducted saving academic year of students during challenging times. Its success can be gauged from the fact that, the internal exam and viva were also conducted through the online mode and it was conducted smoothly.

#### **Problems encountered and resources required**

The only major problem that the online mode of education encountered was the inability to cover all the students. Students residing in far flung areas could not be reached out due to no internet / mobile connectivity. Secondly, the issue of erratic network also posed a challenge in the delivery of online classes at times.

#### **Notes (Any other Information)**