



Letter No: GDC-K/IQAC Meeting/2018

Dated: 06/04/2018

Notice

To support students of the college in career, academics and other challenges a 'Mentor-Mentee' System shall be developed in the college. In this regard all the IQAC Members are hereby ordered to attend a meeting on 7th of April, 2018 at 02:00 p.m. in the IQAC Chamber of the college.

The purpose of the meeting shall be to discuss upon the Mentor-Mentee System and suggest ways to carry it forward.



Principal

Copy to:

1. Convener IQAC for information and necessary arrangement
2. All IQAC members for information and compliance
3. IQAC Record file
4. Office file



MINUTES OF THE MEETING

Agenda: To develop a mentor-mentee system in the college for the session 2018-19

In order to develop a well structured mentor-mentee system in the college for session 2018-19, a meeting was held under the chair of principal and the IQAC members at 02:00 PM on 07.04.2018. The major points discussed and decided in the meeting are as follows:

- 1) A well-structured mentor-mentee system shall be developed in the college to support students of the college in career, academics and other challenges.
- 2) The teachers in the college as a mentor shall allotted a number of students as mentees under this system.
- 3) The mentors shall be generally observing the following norms
 - Prepare the list of students allotted to him/her as a mentee
 - Collect all the personal and educational information of the mentee through the given format
 - Focus on the need of the students and regularly updates about the student progress.
 - Establish consistent communication with the students and counsel them wherever necessary and closely monitor the growth of the students.

The meeting was concluded with vote of thanks to chair and all the members by the coordinator IQAC.

IQAC

1. Dr. Amina Qari (Chaiperson)
2. MNM Shabani (Cordinator)
3. Dr. Amjad Ali (Co-cordinator)
4. Mr. Saleem Ahmed (Member)
5. Mr. Mohd Ishaq (Member)
6. Mr. Sajad Hussain (Member)
7. Mr. Manzoor (Member)

Principal

Dated:07/04/2018



THE GOVERNMENT OF JAMMU AND KASHMIR
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL KARGIL
OFFICE OF THE PRINCIPAL GOVERNMENT DEGREE COLLEGE KARGIL
E-mail: principal_gdckargil@rediffmail.com

Phone: 01985-23239
FAX: 01985-233374

Dated: 10/04/2018

ORDER

The following faculties of the college are hereby appointed as Mentors for the session 2018 – 19 to support students of the college in career, academics and other challenges.

S.No.	Name of the Mentors	Mentees Allotted
1	Shabani Mohammed Nasirul Mehdi	Arts and Commerce Stream Students
2	Dr Javed Iqbal	Arts and Commerce Stream Students
3	Mohmad Ishaq	Arts and Commerce Stream Students
4	Sayed Mustafa Kamal	Arts and Commerce Stream Students
5	Manzoor Hussain	Arts and Commerce Stream Students
6	Manzoor Hussain	Arts and Commerce Stream Students
7	Parveen Fatima	Arts and Commerce Stream Students
8	Amir Amanullah	Arts and Commerce Stream Students
9	Mumtaz Ahmed	Science Stream Students
10	Neyaz Ali	Science Stream Students
11	Sajjad Hussain	Science Stream Students
12	Sajjad Hussain	Science Stream Students
13	Imtiyaz Hussain	Science Stream Students
14	Mohd Javad	Science Stream Students
15	Mamoon Rashid Jami	Science Stream Students
16	Tsewang Gailtsen	Science Stream Students
17	Abdul Hamid	Science Stream Students
18	Abid Hussain	Science Stream Students
19	Akbar Khan	Science Stream Students
20	Taira Banoo	Science Stream Students
21	Sajjad Hussain	Science Stream Students
22	Shabir Hussain	Arts and Commerce Stream Students
23	Gulzar Hussain	Arts and Commerce Stream Students
24	Salim Ahmed	Arts and Commerce Stream Students
25	Gulzar Hussain	Arts and Commerce Stream Students
26	Khadimul Hassanain	Arts and Commerce Stream Students
27	Mohd Ali Wazir	Arts and Commerce Stream Students

Principal



ORDER

Meeting Notice

In concurrence to previous meetings and agenda to hold transparency and accountability in the institution, a mechanism to get students, staffs, college employees etcfeedbacks will be re-contemplated and reimplemented immediately.

To chart out ways to proceed with the notion in an efficient and productive manner all the IQAC Committee members are hereby informed to attend a meeting on 23/04/2018 at 01:00 p.m in the IQAC room.

Letter No: GDC-K/IQAC Meeting/2018

Dated: 21/ 04 /2018



Principal

Copy to:

1. Convener IQAC for information and necessary arrangement
2. All IQAC members for information and compliance
3. IQAC Record file
4. Office file



Minutes of Meeting

Feedback System from Different Stakeholders

Held on – 23/04/2018

By Internal Quality Assessment Cell (IQAC)

Vide Order No - GDC-K/IQAC Meeting/2018, Dated: 21/ 04 /2018, a meeting was of IQAC Member was held in the college IQAC Chamber under the chairmanship of the Chairperson IQAC/ Principal Dr Amina Qarito discuss the 'Feedback mechanism from different stakeholders such as students, faculty, employers etc.

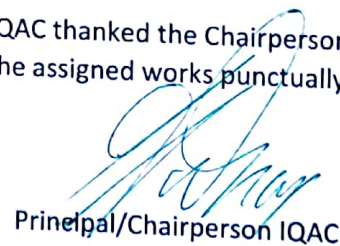
Coordinator IQAC Mr. MNM Shabani in his introductory speech welcomed all the members present and started with stressing on the importance of feedbacks from every stakeholders of the college to achieve academic and administrative excellence in the college. Periodical analysis of such feedback will help scaling student performance, faculty performance, utilization of infrastructures and steps needed for quality enrichment.

The coordinator requested the members to suggest ways in which a much more efficient and productive feedback mechanism can be devised. After much discussion and ideas put forward by different faculty members the following points were decided to be worked upon:

1. A revaluated and reassessed Feedback Forms/Questionnaire shall be framed differently for Students, Faculty Members and Employers, by the IQAC Members.
2. One the Feedback Forms are approved by the Chairperson IQAC/Principal and Coordinator IQAC, they shall be distributed amongst various stakeholders by the IQAC members on whom the work is tasked upon.
3. The feedbacks shall be collected and analysed by various mechanism and a report on feedbacks of various stakeholders shall be prepared.
4. The report shall be presented to the Chairperson IQAC/Principal and Coordinator IQAC and other IQAC Member for further course of action.

Towards the end of the meeting the Coordinator IQAC thanked the Chairperson and other members and requested the members to carry on the assigned works punctually.


 Coordinator IQAC


 Principal/Chairperson IQAC

Members

1 

3 

4 

FEEDBACKS REPORT OF IQAC (2018-2019)

To hold the transparency and accountability in the institution a general meeting was held at the institution in 2018 before the beginning of new academic session of 2018-2019 of all the committee members of IQAC. However the committee has advised and decided to reevaluated and reassessed feedback/questionnaire differently for students, faculty members, employees and alumni of the institution. After the approval from the head of the institution and coordinator of IQAC the data of feedback was collected from all the stakeholders respectively. Feedback from the students, alumni, teaching and non-teaching staffs has been collected and received through the questionnaire to ensure the internal quality as well as to address and resolve the issues faced in previous year through the feedback from the stakeholders.

Assessment Report of Feedback from Students:-

The major concerns has been fetched related to the different aspects of the institution like, the engagement of teaching staffs, their performance in class-rooms, optimization and integration of modern methods of teaching and learning, different opportunities to excel the overall personality development, completion of syllabus before the end of the session, status of infrastructure which includes the proper sanitary facilities for both male and female students etc has taken in account to define the objective of the institution.

Assessment Report of Feedback from Teaching/Non-teaching Staff:-

Several concerns of the Teaching and Non-teaching staff have been addressed on the basis of response obtained through the feedback forms. as regards to the teaching and non teaching members

Assessment Report of Alumni:-

The feedback and suggestions collected and received from the alumni of this institution has also been analyzed with the purpose of improvements of the shortcoming issues of previous years. The alumni opt to work for the institution on voluntary basis and assure to donate the items in coming years for the institution. The head of the institution appreciate their altruistic concern towards the development and improvement of the institution.

GOVERNMENT DEGREE COLLEGE KARGIL

STUDENT FEEDBACK FORM

Introduction:-

The college administration is seeking feedback from you in improving the teaching-learning process: brace the performance of faculty and infrastructure of the institution. In order to achieve that you are invited to share your valuable feedback regarding curriculum. To cover and collect the overall report allied to our institution the questionnaire is developed with the help, suggestions and opinion given by the committee as well as from the head of the institution. Moreover your response will be kept confidential.

Thank you.

Please fill your detail:

Name:-

Gender:-

Roll number:-

Batch:-

2017, 2018.

Programme:-

B.A B.Sc B.Com

Semester:-

Ist IInd IIIrd IVth Vth VIth

NOTE:- the questionnaire is designed on the four point scale. Please respond to each question carefully, because your genuine feedback may help us to improve the overall progress of our college.

1. Please confirm this is the first and only time you answer this survey.

A. YES B. NO

2. The overall environment of your institution is constructive.

Agree Disagree
May be Not Sure

3. The infrastructure of the institution is favorable for both male and female students.

Agree Disagree
May be Not Sure

4. The non-teaching staff of your institution is helpful in every manner.

Agree Disagree
May be Not Sure

5. The head of the institution is very vigorous regarding the students as well as the progress of overall administration.

Agree Disagree
May be Not Sure

6. The class-room environment is quite encouraging for both male and female students.

Agree Disagree
May be Not Sure

7. The course studied by you is relevant and the contents are revised at reasonable intervals.

Agree Disagree
May be Not Sure

8. The curriculum is designed so as to enhance your employability.

Agree Disagree
May be Not Sure

9. The teacher always comes well prepared for the classes.

Agree Disagree
May be Not Sure

10. The concern class teacher of your respective subjects helps you to enhance your knowledge, skill as well as your capabilities.

Agree Disagree

11. Modern teaching aids, power point presentations, e-content etc. are used by most of the teachers while teaching.

May be Not Sure

Agree Disagree

May be Not Sure

12. Teachers always discuss your performance in assignments with you.

Agree Disagree

May be Not Sure

13. The institute takes active interest in promoting internship, student exchange, and field visit opportunities for students.

Agree Disagree

May be Not Sure

14. The institution provides multiple opportunities to learn and grow.

Agree Disagree

May be Not Sure

15. Teachers inform you about your expected competencies, course outcomes and programme outcomes.

Agree Disagree

May be Not Sure

16. Your mentor does a necessary follow-up with an assigned task to you.

Agree Disagree

May be Not Sure

17. More than 50% of the teachers use ICT tools such as LCD projector, multimedia etc. while teaching.

Agree Disagree

May be Not Sure

18. Teachers encourage you to participate in extracurricular activities.

Agree Disagree

May be Not Sure

19. The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.

Agree Disagree



Letter No: GDC-K/IQAC Meeting/2018
Dated: 14/ 05 /2018

Notice

In response to the report on feedbacks received from students of the college by the IQAC in with two issues were very much stressed upon i.e., to arrange transport facilities for students coming from far-off places and provision/use of more ICT Facilities in the classrooms.

These issues and plight of students must be resolves as early as possible.

In this regard a meeting of the IQAC Members is hereby called upon on 15 / 05/2018 at 01:00 p.m in the IQAC Chamber to discuss and find suitable ways to resolve to issues as soon as possible so as to keep the academic integrity for which this institution stands.


Principal/Chairperson IQAC

Copy to:

1. Coordinator IQAC for information and necessary action
2. All members of IQAC for information and compliance
3. IQAC file
4. Office file



Minutes of Meeting

Agenda- Arrangement of Transport Facilities for student and provision of ICT Facilities
Held on – 15/05/2018
By IQAC

A meeting was held under the chairmanship of the Principal/Chairperson IQAC in compliance to Order No - GDC-K/IQAC Meeting/2018 Dated 14/ 05/2018. The meeting was attended by the coordinator IQAC and other members of the college IQAC. As specified in the meeting notice the meeting was convened to discuss the feedbacks that were received from the students of the college. In the feedback report two issues were found to be immediately resolved. Those are i. The arrangement of transport facilities for various students coming from far off places and ii. Provision and utilization of more ICT facilities in the classrooms.

The Coordinator IQAC Mr MNM Shabani started the meeting highlighting the above issues and each member present in the meeting gave their suggestions and ideas to resolve the matter in an effective manner. Towards the end of the meeting the following points were decided to be worked upon.





1. IQAC Members in collaboration with the Purchase Committee and Transport Committee of the college shall initiate the process of procurement of new busses so that transport facilities for students coming from far off places could be resolved.
2. IQAC Members shall also prepare a report on the need of ICT Facilities in the college and suggest areas in the college where ICT Facilities can be provided. The IQAC shall focus on the establishment of Smart Classrooms and procurement of Projectors, PC's etc and shall collaborate with the Purchase Committee for the procurement of the said items.

Towards the end of the meeting the Coordinator IQAC thanked the Chairperson and other members and requested the members to carry on the assigned works punctually.


Coordinator IQAC


Principal/Chairperson IQAC

Members:

1. 
2. 
3. 
4. 



Action Taken Report

16 July 2018

In response to the IQAC meeting held on 15/05/2018 regarding the arrangement of transport facilities for student and provision of ICT facilities, reports have been received from the respective committees as follows.

Transport Committee/ Purchase Committee: Two New buses has been procured by the College, bought from the GeM – online shopping portal of the government, from where the buses could be procured with ease and efficiency. Now the college is having Four buses in total, and that have already been deployed to pick up the students from various places around the town.

Purchase Committee/ College Development Committee: None Projectors with Screens and One Smart Classroom Set has been procured by the Purchase Committee and Development Committee as per requirement and requisitions from various departments. The places to install the Projectors and the installation of Smart Classroom has been identified by the College Development Committee. Four Projectors has been installed in the classrooms of Academic Block, Two in Library Halls, One in Commerce Department, One in Humanities Block, One in Geography Department. The Smart Classroom has been installed in the Seminar Hall in the Library Block.


Convener IQAC

Copy to:

1. Principal GDC, KArgil for information
2. IQAC File
3. Office File



GOVERNMENT DEGREE COLLEGE KARGIL

E-Mail: Principal_gdck@rediffmail.com



No: GDC-K/Meeting/2018

Dated: 08.06.2018

ORDER

Meeting Notice

To save rain water in the campus and proper usage of it, the college IQAC will meet and chart out various ways and methods to properly utilize the rain water in the college campus.

In this regard all the IQAC members and faculty members of Environmental Sciences are hereby informed to attend a meeting on 11.06.2018 at 02:30 pm in the college IQAC room.

Dated: 08/06/2018

Principal
Govt. Degree College
Kargil

Copy to:

1. Convener IQAC for information and necessary arrangement
2. All members of IQAC for information and compliance
3. HOD, Environmental Science for information and circulation among its faculty
4. IQAC Record File
5. Office Master File

MINUTES OF THE MEETING

Rain Water Harvesting Meeting Report

Held on: 11. 06. 2018

Organised by: INTERNAL QUALITY ASSURANCE CELL (IQAC)

The college IQAC convened a meeting on 11. 06. 2018 regarding rain water harvesting in the campus at 2:00pm in the IQAC room. Members of IQAC Committee and Faculty members of Environmental Sciences were present in the meeting.

The agenda of the meeting was conveyed by Convener IQAC, Prof. Nasir Shabani, who informed that to save rain water in the campus and proper usage of it. Members are requested to think various ways and methods to properly utilize the rain water in the college campus.

The following points were discussed and resolved during the meeting:

1. HoD Environmental Science will submit a detailed report regarding rain water harvesting in the campus to the IQAC Convener within one week.
2. Department of Environmental Science will takefull responsibility to dig a pit behind the Academic Block near the wall.
3. The College purchase committee will make availablethe fence, concrete ingredients and other required materials for this purpose.
4. Proper channelization of water from different places to the pit and back to the required places will be made.
5. All these works will be completed within one month from the date of this meeting.


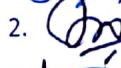


The meeting ended at 03:30 pm with a vote of thanks presented by IQAC convener to all the members present.

Dated: 11/06/2018


Convener


Principal

Members:

1.  Mr. Sajjad Hussain
2.  Mr. Mohd Ishaq
3.  Dr. Amjad Ali
4.  Sakin Ahmed.

ACTION TAKEN REPORT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

RAIN WATER HARVESTING MECHANISM

The College Principal, IQAC Convener and HoD Environmental Science visited the Rain Water Harvesting site and found the following works successfully done:

- As per the exact requirement a pit with 6x6 feet size and 20 feet depth is dug behind the Academic Block between the wall and ground fence.
- The pit is completely plastered with concrete and covered with iron fencing from all sides.
- The roof of the pit is covered with light piece of small pierced sheet to avoid dust and waste material to enter inside.
- Proper iron gate is been kept at the pit to for any required purpose.
- A bucket and rope is kept at the gate to lift the water from the pit and utilise wherever required in the campus.
- To flow the rain water into the pit from all sides narrow lanes of channelization has been made from all sides towards the pit.
- The mechanism and initiative was found successful and innovative.

Dated: 30/06/2018


Convener IQAC



GOVERNMENT OF JAMMU AND KASHMIR
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL
OFFICE OF THE PRINCIPAL GOVERNMENT DEGREE COLLEGE KARGIL
E-Mail: Principal_gdck@rediffmail.com



No: GDC-K/Meeting/2018
Dated: 12.09.2018

ORDER

Meeting Notice

To empower the girl students the college IQAC is going to start a SKILL CENTRE for girl students. In this regard a meeting will be held chaired by the Principal.

All the IQAC Committee members and faculty members of all the departments are hereby informed to attend this meeting on 13.09.2018 at 10:30 am in the IQAC room.

Dated: 10/09/2018

Principal
Govt. Degree College
Kargil

Copy to:

1. Convener IQAC for information and necessary arrangement
2. All members of IQAC for information and compliance
3. All HoD's for information and compliance
4. IQAC Record File
5. Office Master File

MINUTES OF THE MEETING
INTERNAL QUALITY ASSURANCE CELL (IQAC)

ESTABLISHMENT OF SPOKE CENTRE FOR GIRL STUDENTS

The college IQAC convened a meeting on 13. 09. 2018 regarding establishment of SPOKE CENTRE in the college for girl students at 10:30 am in the IQAC room. Members of IQAC Committee, faculty members and College Principal were present in the meeting.

The College IQAC Convener, Prof. Nasir Shabani, informed the members present that the College has received email communication from the Director of Design and Innovation Centre, Central University of Kashmir, informing that this College has been selected for the establishment of a SPOKE CENTRE to conduct skill in Ladakhi craft to the girl students of the college.

He also informed that the Registrar and Director of the Design and Innovation Centre, Central University of Kashmir will visit this college to inaugurate and kick start the centre.

For the smooth functioning of this centre as per the suggestion made by the IQAC, the College Principal appointed Dr. Javed Naqi, Head, department of Zoology, as the Co-ordinator will come into effect with a separate office order

The meeting ended at 11:30 am with a vote of thanks presented by IQAC convener to all the members present.

Dated: 13/09/2018


Convener


Principal

Members:

1. 
2. 
3. 
4. 



GOVERNMENT OF JAMMU AND KASHMIR
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL
OFFICE OF THE PRINCIPAL GOVERNMENT DEGREE
COLLEGE KARGIL



E-Mail: Principal_gdck@rediffmail.com

No: GDC-K/Meeting/2019

Dated: . 04. 2019

ORDER

The undersigned is pleased to put it on record that Dr. Javed Naqi, Head Department of Zoology, has been appointed as the Co-Ordinator of the SPOKE CENTRE run under the supervision of Design and Innovation Centre of Central University of Kashmir. Dr. Naqi will run the Centre w.e.f 06. 04. 2019 for a period of two years. The officer will fulfil the following requirements:

1. Arrange resource persons for the centre
2. Receive application form of students
3. Fulfil the infrastructure requirements needed to run the centre

Principal
Govt. Degree College
Kargil

Copy to:

1. Convener IQAC for information
2. Dr. Javed Naqi, HoD Zoology, for information and compliance
3. IQAC Record File
4. Office Master File

ACTION TAKEN REPORT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ESTABLISHMENT OF SPOKE CENTRE FOR GIRL STUDENTS

- Under the supervision of college IQAC a skill centre has officially been started as SPOKE CENTRE initiated by the Central University of Kashmir.
- Initially about 30 girl students have been enrolled in the centre on first come first serve basis.
- A room is been allocated at the ground floor of the Humanities Block for the students to sit and work.
- A well trained trainer is already been hired from the ITI Kargil to train the students.
- The centre will hone skills in Ladakhi craft to the girl students of the college.
- Dr. Javed Naqi, Head, department of Zoology, has been selected as the Co-ordinator of the centre to look after all the requirements and smooth functioning of the centre for the next two years.

Dated: 14/09/2018



Convener IQAC

List of Candidates Admitted for Diploma Programme in Ladakhi Craft

S.NO	NAME	PARENTAGE	RESIDENCE
1.	Najma Banoo	Ghulam Mehdi	Lankerchay, Kargil
2.	Hakima Banoo	Mohd Hassan	Khandi Kargil
3.	Sakina Banoo	<u>Amin Ali</u>	Kargee Kargil
4.	Zahra Banoo	<u>Ghulam Haider</u>	Tikat Kargil
5.	Nusrat Bathol	<u>Ghulam Abass</u>	Panikhar Kargil
6.	Archo Hakima	<u>Syed Hussain Shah</u>	Goshan Drass
7.	Shahar Banoo	<u>Gh. Muhammad</u>	Hardas Kargil
8.	Zareena Banoo	<u>Ghulam Haider</u>	Kargee Kargil
9.	Zulikha Banoo	<u>Asgar Ali</u>	Goma Kargil
10.	Zarina Banoo	<u>Mohd Ali</u>	Baroo Kargil
11.	Rubaba Banoo	<u>Ghulam Hussain</u>	Baroo Kargil
12.	Khairun Nisa	<u>Mohd Ali</u>	Lotsum Kargil
13.	Halima Banoo	<u>Ghulam Qadir</u>	Drass Kargil
14.	Amina Banoo	<u>Ghulam Murtaa</u>	Goma Kargil
15.	Kaneez Fatima	<u>Mohammad Hussain</u>	Minjee Kargil



GOVERNMENT OF JAMMU AND KASHMIR
LADAKH AUTONOMOUS DEVELOPMENT COUNCIL
OFFICE OF THE PRINCIPAL GOVERNMENT DEORSI COLLEGE KARGIL
E-mail: principal_gdck@rediffmail.com

Phone: 01985-232392
FAX: 01985-233374

NO: GDC-U/Deput/2019
Dated: 31-07-2019

The Hon'ble Vice Chancellor,
Central University of Kashmir.

Subject: Deputation of one technical staff member

Sir,

Apropos to the above cited subject, this is to state that this college is Spoke Centre of Design and Innovation Central Central University of Kashmir for the conduct of course in Ladakh Craft. The college needs the service of a technical staff of your university to install ICT facilities of the centre.

In this connection I request your goodself to depute a technical staff member for three days w.e.f Aug 2nd 2019 to the college for the smooth conduct of the course in the centre.

Yours faithfully,


Dr. Amina Qari
PRINCIPAL



GOVERNMENT OF JAMMU AND KASHMIR
LADAKH AUTONOMOUS DEVELOPMENT BOARD
OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE, SPOKE CENTRE,
E-mail: principal_gdc@rediffmail.com

Phone: 01985-232392
FAX: 01985-233374

NO: GDC-u/Deput/2019
Dated: 31-07-2019

The Hon'ble Vice Chancellor,
Central University of Kashmir.

Subject: Deputation of one technical staff member

Sir,

Apropos to the above cited subject, this is to state that this college is Spoke Centre of Design and Innovation Central Central University of Kashmir for the conduct of course in Ladakh Craft. The college needs the service of a technical staff of your university to install ICT facilities of the centre.

In this connection I request your goodself to depute a technical staff member for three days w.e.f Aug 2nd 2019 to the college for the smooth conduct of the course in the centre.

Yours faithfully,


Dr. Amina Qari
PRINCIPAL

GOVT. DEGREE COLLEGE KARGIL
SPOKE CENTRE
DESIGN INNOVATION CENTRE
CENTRAL UNIVERSITY OF KASHMIR

List of books, tools, equipments and materials required for the smooth conduct of course in Ladakhi Craft

PART I: Study material, text and reference books for basic designing and craft

PART II:

S.NO	TOOLS, EQUIPMENTS & MATERIALS	NO. REQUIRED
01	Drawing table	15
02	Faculty table and chair set	01
03	White board	01
04	Tracing table	02
05	Student Chair with in built writing pad	15
06	Computer set with UPS and printer	01
07	Drawing pencil	15 each 6B 2B 4B 8B
08	Brushes round	15 each 00,1,2,3,4,5,6,7,8
09	Brushes flat	15 each ¼ inch, ½ inch, 1 inch
10	Colour plate	15 each
11	Poster colour	15 (set of 12)
12	Water colour	15 (set of 12)
13	Scissor 25 cm	15
14	Sewing machine (electronic, treadle)	05 each
15	Leg shaper	15
16	Waste bin big	02
17	Designing software coral draw latest version	02
18	Computer table chair set	01
19	Embroidery thread (anchor)	100 box different colours
20	Stitching thread	100 box different colours
21	Yawn for knitting	50 rolls different colours
22	Embroidery frame (small and medium)	15 each
23	Chart paper	100 nos
24	Drawing book A4 SIE	50 nos
25	Knitting needle	20 pairs of different size
26	Krotia knitting needle	20 pairs of different size
27	Office chair	6
28	Office table	1
29	Office/classroom full floor matting	Office and classroom
30	LPG Heatkings for winters	2 nos
31	Office stationary	
32	Plain fabric Cloth cream and white colour	20 mtr each
33	Lace fabric different designs	20 rolls

Sd/-
SPOKE CENTRE
GDC KARGIL